

**BOROUGH OF CLARKS SUMMIT
304 SOUTH STATE STREET
CLARKS SUMMIT, PENNSYLVANIA 18411**

**ZONING HEARING BOARD
Tuesday, January 9, 2018
7:00 P.M.**

The Board of Zoning Appeals held a duly advertised meeting on Tuesday, January 9, 2018 at 7:07 PM. The Meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania.

Chair Mr. John Kazista called the meeting to order and recording secretary, Ms. Virginia Kehoe, called the roll.

Present: Mr. John Kazista, Mr. John Jeffrey, Mr. Geoff Brock, Solicitor Robert Sheils, Recording Secretary Virginia Kehoe, Code Enforcement Officer Jenn Basalyga.

- 1. APPROVAL OF AGENDA:** John Jeffrey made the first motion to approve the agenda, seconded by Geoff Brock, vote was unanimous.
- 2. SWEARING IN OF JOHN KAZISTA**
- 3. REORGANIZATION**
 - a. Election of Chair:** John Jeffrey made the first motion to nominate John Kazista as the ZHB Chair person, seconded by Geoff Brock, vote was unanimous.
 - b. Election of Vice Chair:** Geoff Brock made the first motion to nominate John Jeffrey as the ZHB Vice-Chair person, seconded by John Jeffrey, vote was unanimous.
 - c. Election of Solicitor:** John Jeffrey nominated Sheils Law Firm as the ZBH Solicitor, seconded by Geoff Brock, vote as unanimous.
 - d. Election of Secretary:** John Jeffrey made the first motion to nominate Virginia Kehoe as the ZHB Secretary, seconded by Geoff Brock, vote was unanimous.
- 4. APPROVAL OF MINUTES:**

December 12, 2017: John Jeffrey made the first motion to approve the minutes, seconded by Geoff Brock, vote was unanimous.

 - a. NEW BUSINESS:** There was no new business to discuss

5. PUBLIC COMMENT/INPUT:

6. **ADJOURNMENT:** John Jeffrey made the first motion to adjourn, seconded by Geoff Brock, vote was unanimous.