

**BOROUGH OF CLARKS SUMMIT
BOROUGH COUNCIL MEETING
APRIL 4, 2018**

The April 2018 Borough Council Meeting was conducted on Wednesday, April 4, 2018 at 7:00 P.M. The Meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Frank Besten, Mayor Herman Johnson, Mr. Dominic Scott, Mr. Vincent Cruciani, Mr. Patrick Williams, Mr. David Jenkins, Mr. Bob Bennett, Police Chief Yarns, Solicitor Kevin Hayes, and Borough Manager Virginia Kehoe. Junior Council Members Will Casey and Nacole Leonhart were absent from the meeting.

CALL TO ORDER: **President Carey**

MEDITATION: **Mayor Johnson**

PLEDGE OF ALLEGIANCE: **Mayor Johnson**

1. APPROVAL OF AGENDA:

Frank Besten made the first motion to approve the agenda, seconded by David Jenkins, vote was unanimous 7-0.

2. APPROVAL OF MINUTES:

President Carey

- **February 28, 2018 Worksession:** Dominic Scott made the first motion to accept the minutes, seconded by Vince Cruciani, vote was 5-0 with David Jenkins and Bob Bennett not voting as they were not at the February Worksession.
- **March 7, 2018 Council Meeting (rescheduled to March 12, 2018):** Dominic Scott made the first motion to accept the minutes, seconded by Pat Williams, vote was unanimous, 7-0.

3. PUBLIC COMMENT & INPUT:

President Carey

Gerard Hetman informed Council about upcoming events in Lackawanna County. Amy Barlow from Clarks Summit United Methodist Church came to Council asking for an area in the lobby by the elevator where they could put a “Caring Cupboard.” They would like to put a 4 level shelf in the lobby where they would supply food and other non-perishable items for people in temporary need. David Jenkins made the first motion to go ahead with this program for a 6 month trial period, seconded by Vince Cruciani, vote was unanimous 7-0. Chief Yarns stated that this is ok to have at least on a trial basis. Solicitor Hayes stated that they would have to enter into some kind of basic agreement so the Borough is protected and we should tell the insurance broker about this so there is coverage since this is an additional use in the building.

Judy Ferree from 717 Linden Street discussed an issue with her street. Ms. Ferree stated that since the road was paved, she has had water issues. Ms. Ferree stated that she has a pond that settles in the road in front of her house. She presented pictures of the issue. Ms. Ferree stated that this ices over in the winter. This will be addressed

with the engineer and the DPW. This water is not getting into the storm drain. Council discussed putting a storm drain in.

Neighborworks, 316 Summit Avenue, Jennifer Dougherty spoke to Council about the \$700 ZHB fee that they need to pay for a variance for a front porch. Council decided to vote at the next meeting if they would agree to refund the \$700 to Neighborworks due to the fact that they ate 501.C.3. They would need to provide a letter from the IRS with formal confirmation of their designated status.

4. POLICE REPORT:

Mayor Johnson

Solicitor stated that the parking ordinance does state that the police can have a towing company tow a car to a storage garage. Mayor Johnson stated that this ordinance should be updated and it should be advertised to bid the service of towing first. Chief Yarns is concerned if a vehicle is involved in a crime. Solicitor Hayes stated that this is only for no parking zone area.

5. BIDS & QUOTATIONS:

President Carey

- N/A

6. BOROUGH TREASURER'S REPORT

President Carey

Vince Cruciani made the first motion to approve the Borough Treasurer's Report, seconded by Bob Bennett, vote was 7-0.

7. COMMITTEE REPORTS:

- **Building & Plant** Pat Williams, Chair
- **Finance Committee** Dominic Scott, Chair
- **Grant Committee** Dave Jenkins, Chair

David Jenkins asked for a heads up on any grants that are being applied for in the Borough. Mr. Jenkins stated that the Arts and Crafts Grant is available. Asked the Mayor and Chief to update him about the Grants they have available. Pat Williams is working on the Great Northeast Cleanup, May 9th.

- **Recycling Committee** Bob Bennett, Chair
Shredfest: Mr. Bennett stated that the Shred Fest is on Sunday, April 29th from 9am-Noon at CSE. He will be putting signs up around the Borough. Mascaro is providing the truck.
- **Insurance Committee** Vince Cruciani, Chair
- **Personnel Committee** Gerrie Carey, Chair
- **Public Safety/Safety** Pat Williams, Chair
- **Recreation** Dominic Scott, Chair
- **Sewer Billing** Dominic Scott, Chair

Friday is the day the shutoffs will begin if the delinquent payments are not made.

- **ACOG Representative** Frank Besten/Gerrie
Carey/Dom Scott
- **Liquid Fuels Research** Bob Bennett

- **Veteran’s Banners Committee** Gerrie Carey/Herman Johnson: Gerrie Carey stated that they had a meeting today. They are not getting the response they expected.
- **Building plans committee** Gerrie Carey/Frank Besten/Pat Williams: Already discussed
- **LCAB** Patrick Williams
- **Additional comments from Council:** David Jenkins thanked the committee that painted the inside of Council Chambers, they did a very nice job. Mr. Jenkins asked how we were coming with the windows. Mr. Jenkins stated that he would like this job sent out for bids, get a professional to do the work. Frank Besten stated that concerning the Borough sign board, it would cost \$1,600 to fix. Frank Besten made a motion to vendor out the caps to be replaced on the sign. There is not a second to the motion made by Frank Besten. David Jenkins made the first motion to put out a bid for the windows to be repaired and to fix the leak, seconded by Bob Bennett, vote was unanimous 7-0. Frank Besten discussed the Agility Program. Frank Besten and Pat Williams met with Penndot, they will use Loughney hall approximately 3 times a year. In exchange they are building a vehicle wash bay where the Borough vehicles can be washed thoroughly. Pat Williams stated that he talked to someone about the fencing being done. The Borough is on the list to get the West Grove Street new fence.

8. VENDOR PAYMENTS TO BE RATIFIED: President Carey
David Jenkins made the first motion to ratify the vendor payments, seconded by Dominic Scott, vote was 7-0.

9. OLD BUSINESS: President Carey

- **Ordinance 2018-02 Clark Avenue:** Frank Besten made the first motion to approve this ordinance, seconded by Vince Cruciani, vote was 7-0. Pat Williams was in favor of bumping up the amount from \$15 to \$25. If we change it as a part of this ordinance then we will have 2 separate fees in town. Or a new ordinance would amend all parking in no parking zones to a \$25 fee. Bob Bennett made the first motion to authorize Solicitor Hayes to draft an ordinance that would change all of the no parking area fines \$25, seconded by David Jenkins, vote was 6-1 with Vince Cruciani voting no. Mr. Cruciani stated that the reason for is no vote is he would rather leave the lower price for the incidental person that does it, than tow the habitual offender, but he respects why other Council members want to raise it to \$25. He stated that it is a preference of enforcement. Ms. Kehoe stated that the DPW will know what the Penndot standards are for the no parking signs.
- **Ordinance 2018-01 –IPMC code violations:** David Jenkins made the first motion to approve this ordinance, seconded by Pat Williams, vote was 7-0.
- **Replacement for TCC: We need a TCC rep.Replacement for SAPA – Shannon Brown:** David Jenkins made the first motion to approve Shannon Brown as the SAPA replacement, seconded by Pat Williams, vote was 7-0.

10. NEW BUSINESS: President Carey

A. Sheridan Ave Little League – accept bids for appraisal: Mr. Cruciani made a few adjustments in the invitation to bid as it was written. Vince Cruciani made

the first motion to authorize the invitation to bids, seconded by David Jenkins, the vote was 7-0.

B. Clarks Green EMA: The Clarks Green Solicitor will be drafting the paperwork and present it to the Clarks Summit Borough. Solicitor Hayes stated that we will need an inter-governmental cooperation agreement, if Council approves the draft. Iron out the framework of the joint commission.

C. Little League Lease: David Jenkins made the first motion to authorize the use of the field through the 2018 baseball season, seconded by Pat Williams, vote was 7-0.

11. SOLICITOR'S REPORT: **Solicitor Hayes**
Council needs to go into executive session to discuss legal issues.

12. CORRESPONDENCE:

- **Neighborworks request:** previously discussed

13. EXECUTIVE SESSIONS: **President Carey**

- **Prior-** **March 28, 2018 Litigation**
- **During-** **None**
- **Subsequent-**

14. ADJOURN: **President Carey**
David Jenkins made the first motion to adjourn, seconded by Frank Besten, vote was 7-0.