

**THE BOROUGH OF CLARKS SUMMIT
PLANNING COMMISSION
WEDNESDAY, MAY 15, 2019**

The May Regular Meeting of the Planning Commission was conducted on Tuesday, May 15, 2019 at approximately 7:00 P.M. The Meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clark's Summit, County of Lackawanna and Commonwealth of Pennsylvania. Mr. Ed Yasinskas called the meeting to order.

Members in attendance were Mr. John Recicar, Mr. Shannon Brown, Mr. Ed Yasinskas, Solicitor Michael Cowley, Code Officer Ms. Jenn Basalyga, and Recording Secretary Ms. Virginia Kehoe. John Durdan and Jim Burke were absent from the meeting.

APPROVAL OF THE AGENDA:

John Recicar made the first motion to approve the agenda, seconded by Shannon Brown, vote was 3-0.

APPROVAL OF MINUTES:

- March 20, 2019: John Recicar made the first motion to approve the minutes, seconded by Shannon Brown, vote was 3-0.

COMMUNICATIONS:

- n/a

PUBLIC INPUT/COMMENT:

SITE PLANS AND RE-SUBDIVISIONS:

- n/a

OLD BUSINESS:

NEW BUSINESS:

- **Meeting with SAPA and EPD reps:** Todd Ritsick with the DCED, Mary Liz Donato from Lackawanna County, Denise Prowell with SAPA and A.J. Schwartz with EPD were there for the presentation. 9 communities are on board with the SAPA plan. Every community will have their own ordinance and if we are all working simultaneously to do some revamping can they come up with a common definition for "single family residential" and have everyone use that definition. There would be consistency within the communities. The notion of sharing is the

proper word to use. They are looking for an easier way to view the ordinance and also bringing the ordinances up to date. They compiled information of the different landscapes that exist, what are the activities and uses in the area. They identified 24 different landscapes. Then they started putting land uses to those 24 landscapes. They started coming up with purpose statements, almost a definition as to what these districts are. They are covering everything from the rural resource; the farm country, the woodlands and forest area, down through all the residential, down through commercials, and highway commercial. There are 9 different districts between Clarks Summit and Clarks Green. Clarks Summit has about 7. They need to come up with standards that show the character of the community. Ms. Kehoe asked about MS4. We need to help in the design of the new conditions that need to exist. We have full ability to build green infrastructure standards. Mr. Ritsick discussed the website that has the database where we can create an account. Principal uses and assessor uses are on the database. Every district on the website has a definition, the purpose of the district, the definition of the use and the map. There is an area for additional comments also. The Planning Commission and a few others who work with the Planning Commission should be filling out the questions on the database. MS. Kehoe may want to ask the ZHB certain questions concerning this. There are uses that you want and uses that you do not want in your area. Multi-municipal agreements allow for the uses to be spread out throughout all the municipalities participating with SAPA. Mr. Ritsick showed a few examples of the database and how we should proceed when filling it out. Then this goes to the steering committee. They would like to have this database filled out by May 31, 2019.

ADJOURNMENT:

Shannon Brown made the first motion to adjourn, seconded by John Recicar, vote is 3-0.