

**BOROUGH OF CLARKS SUMMIT
BOROUGH COUNCIL MEETING
AUGUST 1, 2018**

The August 2018 Borough Council Meeting was conducted on Wednesday, August 01, 2018 at 7:00 P.M. The Meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Frank Besten, Mr. Dominic Scott, Mr. Vincent Cruciani, Mr. Patrick Williams, Mr. David Jenkins, Mr. Bob Bennett, Police Chief Yarns, Solicitor Kevin Hayes, and Borough Manager Virginia Kehoe. Mayor Herman Johnson was absent

RECOGNITION OF FIORILLO'S PIZZA

President Carey

At about 7:45pm, Mr. Fiorillo was presented with a certificate of achievement, celebrating 10 years in business.

CALL TO ORDER:

President Carey

MEDITATION:

Mayor Johnson

PLEDGE OF ALLEGIANCE:

Mayor Johnson

1. APPROVAL OF AGENDA:

David Jenkins made the first motion to approve the agenda, seconded by Dominic Scott, vote was 7-0.

2. APPROVAL OF MINUTES:

President Carey

- **June 27, 2018 Worksession:** Vince Cruciani made the first motion to approve the minutes, seconded by Bob Bennett, vote was 6-1 with Frank Besten abstaining
- **July 11, 2018 Regular Council Meeting:** Bob Bennett made the first motion to approve the minutes, seconded by David Jenkins, vote was 7-0.

3. PUBLIC COMMENT & INPUT:

President Carey

Conrad Kwolek, 203 Knapp Road spoke to Council about the speeding on Knapp Road. Mr. Kwolek also asked for the zoning district of Caregivers on State Street.

Gerard Hetman, Lackawanna County Public Relations Department updated Council on upcoming events.

4. POLICE REPORT:

Mayor Johnson

David Jenkins made the first motion to give the Police Chief the authority to interview at least 2 people for the part time police officer positions, seconded by Bob Bennett, vote was 7-0.

5. BIDS & QUOTATIONS:

President Carey

- **Tahoe:** Chris Yarns has not heard anything on the Tahoe. Ms. Kehoe will list it on Municibid.

6. BOROUGH TREASURER’S REPORT

President Carey

Vince Cruciani made the first motion to approve the Borough Treasurer’s Report, seconded by Bob Bennett, vote was 7-0.

7. COMMITTEE REPORTS:

- **Building & Plant**

Pat Williams, Chair

Pat Williams stated that the downstairs door into the police station has been fixed. Mr. Williams stated that they power washed the benches at Preate Park. He thanked the DPW for taking down the fence.

- **Finance Committee**

Dominic Scott, Chair

Vince Cruciani asked Ms. Kehoe to find out when the MMO is, Ms. Kehoe said we usually get it at the end of August to September. What is the state aid and the Borough’s obligation. Council votes in September.

- **Grant Committee**

Dave Jenkins, Chair

Ms. Kehoe stated that the Borough had applied in May for an MS4 grant, but the group processing the grant needs more information about easements. This involves the creek bed from Marion Street to the Miles Property. They want to clean and restore the banks, plant native vegetation to help filter and drain the water. Tom Miles did say that he would get the paperwork for the easement but he changed his mind. We cannot do the work without Tom Miles’s signature. Vince Cruciani stated that the law needs to be applied evenly to all citizens and we do give citations for broken windows. Mr. Cruciani stated that the reason broken windows is a part of the Quality of Life Ordinance is because it allows rodents to enter into the buildings. You can use plywood. Mr. Cruciani has seen chipmunks enter that building. Ms. Basalyga stated that it is under the Nuisance Ordinance.

- **Recycling Committee**

Bob Bennett, Chair

- **Insurance Committee**

Vince Cruciani, Chair

- **Personnel Committee**

Gerrie Carey, Chair Police

Chief request

- **Public Safety/Safety**

Pat Williams, Chair \$500

Mike’s Welding / 2019 Paving / Carol Dr:

David Jenkins made the first motion to hire Mike’s Welding to fix the fence on Bedford Street which is rotted on the bottom, seconded by Dominic Scott, vote was 7-0. 2019 Paving was discussed. David Jenkins said he would like to make the motion to put the roads on the list for the paving next year. Mr. Cruciani suggested not paving Sheridan Avenue due to the possible construction in the future. There are a couple of properties on Sheridan Avenue that Jenn Basalyga has been addressing due to lack of property maintenance. David Jenkins made the first motion to continue to maintain the portion of Carol Drive for the purpose of ingress and egress of emergency vehicles, seconded by Pat Williams, vote was 7-0.

- **Recreation**

Dominic Scott, Chair

Dominic Scott asked about Carnation Park. Ms. Kehoe stated that the rain has prevented them from working at the park. She does expect a start date very soon. The DPW did do a big cleanup.

- **Sewer Billing** Dominic Scott, Chair July
Sewer Report
Jenn Basalyga sent out 135 delinquent letters. There are only 2 people on the payment arrangement list but that number may rise due to the letters.
- **ACOG Representative** Frank Besten/Gerrie
Carey/Dom Scott
- **Building plans committee** Gerrie Carey/Frank
Besten/Pat Williams/Herman Johnson: Solicitor Hayes stated that if the Borough is interested in putting Sheridan Avenue Park up for bid. It is a 1.7 acre parcel, 7400 square feet. We would include that we reserve the right to reject any and all offers/bids. We can set a minimum bid. We would hold ownership of one parcel of that 1.7 acres that would be maintained for the purposes of a park. That parcel would be 67 1/2 x 125. There could be room for 7 other properties at that square footage, or 6 parcels of double homes. The borough would not be the ones to subdivide the property. All the properties would either face Sheridan Avenue and Harwood Avenue. Vince Cruciani suggested that R-2 would allow 90 x 130, 6 homes and 1 park. Put the park in the middle parcel of the lots on Sheridan. Solicitor Hayes stated that he has a Resolution that would authorize the Borough Manager to issue notice and advertise the sale of Sheridan Avenue Land. It was appraised at \$150,000. We do not have to specify an amount. We have the right to reject any and all bids. 90 x 130 lot size with one lot being a park. Once we open a bid, the bids need to be rejected or accept within 60 days. Bids due for the November 7, 2018 meeting and vote on January 2, 2019 meeting. Pat Williams suggested that the Borough develop the land. David Jenkins made the first motion to move forward with Resolution 2018-13 with the stated revisions, seconded by Frank Besten, vote was 7-0.
- **SAPA** Dave Jenkins
- **Additional comments from Council**
Virginia Kehoe will address the guardrail on Grove Street with Penndot and Senator Blake. Discussed EMA and Clarks Green situation.

8. VENDOR PAYMENTS TO BE RATIFIED: **President Carey**
Vince Cruciani made the first motion to accept the vendor payments, seconded by David Jenkins, vote was 7-0.

9. OLD BUSINESS: **President Carey**

- **Replacement for TCC:** Pat Williams will ask Dave Marks
- **Resolution 2018-10 CDBG Agreement:** Vince Cruciani made the first motion to pass Resolution 2018-10 CDBG Agreement, seconded by David Jenkins vote was 7-0. David Jenkins wants page 5, section C, hold harmless, to be used in further agreements with Lackawanna County or anyone that would fit to make it applicable.
- **Resolution 2018-11 LSA Resolution – Police Vehicles:** Budget for them.
- **Resolution 2018-12 LSA Resolution – Borough Building Renovations:** Vince Cruciani made the first motion as amended by the Borough Manager and refrain

from voting on the police vehicle resolution, seconded by David Jenkins, vote was 7-0.

- **Conversion to LED Lighting at DPW Garage:** Vince Cruciani made the first motion to approve of the LED conversion as per the quote from Footprint Zero Vender Quote, seconded by David Jenkins, vote was 7-0.

10. NEW BUSINESS: President Carey

- A. Non-Uniformed Union CBA agreement:** Vince Cruciani made the first motion to approve the memorandum of understanding with the non-uniform collective bargaining agreement regarding part time workers and their overtime thresholds in a calendar year, seconded by Bob Bennett, vote was 7-0.
- B. Elevator replacement / overhaul:** Ms. Kehoe stated that we can use CBDG money for an overhaul, but it could be almost a year until it is installed. Do we want to authorize the repair. David Jenkins thinks this is an emergency situation. Vince Cruciani made the first motion to repair the elevator with funding from Capital Reserves, seconded by David Jenkins, vote was 7-0.
- C. Signage on private roads:** No vote is necessary. Mr. Cruciani suggested getting stickers that say “Private Road” and stick them on the necessary signs.
- D. Resolution 2018-13 – Sale of Sheridan Ave land**

11. SOLICITOR’S REPORT: Solicitor Hayes
There are two items that need to be discussed in an Executive Session.

12. CORRESPONDENCE:

13. EXECUTIVE SESSIONS: President Carey

- **Prior- July 11, 2018 Litigation**
- **During- None**
- **Subsequent- None**

14. ADJOURN: President Carey
David Jenkins made the first motion to adjourn, seconded by Pat Williams, vote was 7-0