

**BOROUGH OF CLARKS SUMMIT
304 SOUTH STATE STREET
CLARKS SUMMIT, PENNSYLVANIA 18411**

**ZONING HEARING BOARD
Tuesday, February 11, 2020
7:00 P.M.**

The Board of Zoning Appeals reorganization meeting held a duly advertised meeting on Tuesday, February 11, 2020 at 7:00 PM. The Meeting was held in Loughney Hall, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania.

Solicitor Sheils called the meeting to order and recording secretary, Ms. Jennifer Basalyga called the roll

Present: Mr. Geoff Brock (by phone), Mr. John Jeffrey, Solicitor Robert Sheils, and Code Enforcement Officer Jenn Basalyga. Alternate Bruce Arrowood, Stenographer Nicole Pisarski and Virginia Kehoe were absent from the meeting.

1. REORGANIZATION

Selection of Chair: Geoff Brock made the motion to nominate John Jeffrey. The vote was unanimous.

Selection of Vice Chair: John Jeffrey made the motion to nominate Geoff Brock. The vote was unanimous.

Selection of Secretary: The nomination was for Virginia Kehoe, the vote was unanimous.

Selection of Zoning Solicitor: John Jeffrey nominated Sheils Law Firm, the vote was unanimous.

2. APPROVAL OF THE AGENDA:

3. APPROVAL OF MINUTES:

October 8, 2019: John Jeffrey made the motion to approve the minutes, the vote was unanimous.

4. CORRESPONDENCE:

N/A

5. NEW BUSINESS:

N/A

6. PUBLIC COMMENT/INPUT:

7. ADJOURNMENT:

John Jeffrey made the first motion to adjourn, vote was unanimous.