

**BOROUGH OF CLARKS SUMMIT
BOROUGH COUNCIL MEETING
SEPTEMBER 2, 2020**

The September Borough's Regular Meeting was conducted on Wednesday, September 2, 2020 at 7:00 P.M. The meeting was held via Zoom, in the County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance via zoom were Ms. Gerrie Carey, Mrs. Kathleen Simrell, Mr. Robert Sheils, Mr. Joshua Mitchell, Mr. David Jenkins, Harry Kelly, Ms. Roni Lopez, Mayor Herman Johnson, Solicitor Kevin Hayes, and Borough Manager Virginia Kehoe.

MEDITATION:

Mayor Johnson

PLEDGE OF ALLEGIANCE:

Mayor Johnson

1. APPROVAL OF AGENDA:

Bob Sheils made the first motion to approve the agenda, seconded by Harry Kelly, vote was 5-0. David Jenkins was having an issue with the Zoom connection.

2. APPROVAL OF MINUTES:

President Carey

- **August 5, 2020 Council Regular Meeting:** Josh Mitchell made the first motion to approve the minutes, seconded by Kathleen Simrell, vote was 5-0-1 with David Jenkins having an issue with the Zoom connection. Also Roni Lopez abstained from the vote.

3. PUBLIC COMMENT & INPUT:

President Carey

Kathleen Simrell addressed the trailer parked at Cars R Us which sells Trump merchandise. She did get several inquiries from residents. Ms. Kehoe stated that there is nothing illegal with the site.

4. POLICE REPORT:

Mayor Johnson

Chris Yarns stated that he ran into a problem with the body cameras. The batteries were not easy to interchange. Also, they need to charge for 4 hours in between use. Chief Yarns stated that there is a grant coming up and he wants to apply for police cars. There are programs that force the police departments to stay up to date regarding police reform or if there are court rulings to follow certain procedures, both national and statewide. The training is all virtual. Chief Yarns discussed truck issues on Highland Avenue. It was once named as an alternate route, but not sure now. If trucks use Highland Avenue there is no violation. David Jenkins made the motion to have Solicitor Hayes look into our Resolution that we already have which does address certain streets in the borough and add more streets to it. This motion did not have a second. Mr. Jenkins withdrew his motion. Ms. Kehoe will talk to PennDOT about it.

5. BIDS & QUOTATIONS:

President Carey

- **Manhole Project 1 – motion to award to Pioneer Construction with a bid of \$13,974.00**
- **Manhole Project 2 – motion to award to DeTraglia Excavating & Landscaping with a bid of \$24,500.00**

David Jenkins made the first motion to award both manhole projects, seconded by Roni Lopez, vote was 7-0.

6. BOROUGH TREASURER’S REPORT **President Carey**

Bob Sheils made the first motion to approve the Borough Treasurer’s Report, seconded by Josh Mitchell, vote was 7-0.

Personnel Committee – ratification of new Treasurer – Jo Anne Zippitelli

David Jenkins made the first motion to hire Jo Ann Zippitelli, seconded by Harry Kelly, vote was 7-0.

Sewer Billing Committee - Sewer late fees, delinquent mailing: Discussed late fees and delinquent notices. Late fees will be discussed in October. Delinquent letters will go out at the end of September. Bob Sheils made the first motion to approve the Sewer Billing Report, seconded by Kathleen Simrell, vote was 7-0.

7. VENDOR PAYMENTS TO BE RATIFIED: **President Carey**

David Jenkins made the first motion for the vendor payments to be ratified, seconded by Harry Kelly, vote was 7-0.

8. OLD BUSINESS: **President Carey**

9. NEW BUSINESS: **President Carey**

- **Resolution 2020-13 CDBG Covid Agreement:** David Jenkins made the first motion to approve Resolution 2020-13, seconded by Bob Sheils, vote was 7-0.
- **Resolution 2020-14 CDBG 2020 Funding:** David Jenkins made the first motion to approve Resolution 2020-14, seconded by Josh Mitchell, vote was 7-0.
- **Resolution 2020-15 CDBG Agreement:** David Jenkins made the first motion to approve Resolution 2020-15, seconded by Roni Lopez, vote was 7-0.
- **Resolution 2020-17 LNG Transportation Resolution:** David Jenkins made the first motion to approve Resolution 2020-17, seconded by Josh Mitchell, 6-1 with Bob Sheils voting no.
- **Emiliani paper road:** discussed earlier
- **2021 MMO:** David Jenkins approved the 2021 MMO, seconded by Roni Lopez, vote was 7-0.

10. SOLICITOR’S REPORT: **Solicitor Hayes**

Working on PennDOT issues and other minor issues that don’t need to be discussed at this time.

11. CORRESPONDENCE:

- **Shannon Brown – Trucks on Highland:** Already discussed
- **Karen Saunders – Stop sign at Main and Houston:** Ms. Kehoe stated that the state has specific standards for stop signs. Have the engineer review the standards first then go from there. Mayor Johnson and Chief Yarns will also discuss this. Ms. Kehoe will have an update at the worksession.

EXECUTIVE SESSIONS:

President Carey

- **Prior-** N/A
- **During-** N/A
- **Subsequent-** N/A

Josh Mitchell asked about consideration into in person meetings as we are in September. David Jenkins made a motion to keep the meetings on Zoom through the end of the year, seconded by Roni Lopez, vote was 7-0.

ADJOURN:

President Carey

David Jenkins welcomed Roni Lopez and Ron Thomas to Council and Jr. Council.

Roni Lopez made the motion to adjourn.