

**BOROUGH OF CLARKS SUMMIT
BOROUGH COUNCIL MEETING
OCTOBER 7, 2020**

The October Borough's Regular Meeting was conducted on Wednesday, October 7, 2020 at 7:00 P.M. The meeting was held via Zoom, in the County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance via zoom were Ms. Gerrie Carey, Mrs. Kathleen Simrell, Mr. Robert Sheils, Mr. Joshua Mitchell, Mr. David Jenkins, Harry Kelly, Ms. Roni Lopez, Mayor Herman Johnson, Solicitor Kevin Hayes, and Borough Manager Virginia Kehoe.

MEDITATION: **Mayor Johnson**

PLEDGE OF ALLEGIANCE: **Mayor Johnson**

1. **APPROVAL OF AGENDA:**
Roni Lopez made the first motion to approve the agenda, seconded by Josh Mitchell, vote was 7-0.

2. **APPROVAL OF MINUTES:** **President Carey**
 - **August 26, 2020 Council Work Session**
 - **September 2, 2020 Council Regular Meeting:** Kathleen Simrell made the first motion to approve both sets of minutes, seconded by Harry Kelly, vote was 7-0.

3. **PUBLIC COMMENT & INPUT:** **President Carey**

4. **POLICE REPORT:** **Mayor Johnson**
Chief Yarns gave the police report to Council.

5. **BIDS & QUOTATIONS:** **President Carey**
 - n/a

6. **BOROUGH TREASURER'S REPORT** **President Carey**
David Jenkins made the first motion to approve the treasurer's report, seconded by Roni Lopez, vote was 7-0.

Sewer Billing Committee - Sewer late fees, delinquent mailing: David Jenkins made the first motion to reinstate the penalty schedule that was stopped during the pandemic, seconded by Roni Lopez, vote was 7-0.. Jenn Basalyga will send out delinquent mailings for residents that are delinquent by 3 months or more. Ms. Kehoe stated that many of the delinquent are repeat offenders. The borough makes payment arrangements with residents, if the resident cannot agree to a payment plan they would need to appeal to Council.

Personnel Committee – vote on DPW contract: David Jenkins made the first motion to approve the DPW contract, seconded by Kathleen Simrell, vote was 7-0.

7. **VENDOR PAYMENTS TO BE RATIFIED:** **President Carey**
David Jenkins made the first motion to pay the bills, seconded by Josh Mitchell, vote was 7-0.

8. **OLD BUSINESS:** **President Carey**

- **Ordinance 2020-04 – Zoning Ordinance – vote to advertise for November public hearing:** David Jenkins made a motion to put this vote on for the November meeting along with the public hearing, seconded by Roni Lopez, vote was 7-0.
- **Resolution 2020-18 – LSA Grant application:** Roni Lopez made the first motion to approve Resolution 2020-18, seconded by Harry Kelly, vote was 7-0.

9. **NEW BUSINESS:** **President Carey**

- **Halloween:** Council historically has stayed out of any judgements on Halloween. It is not a council issue.

10. **SOLICITOR’S REPORT:** **Solicitor Hayes**
The Solicitor has been working on the Welcome Sign/Gateway Sign. Also, the grant for the body camera issues with Chief Yarns. Request to abandon a roadway from the Emeliani family; it’s the paper alley between Ridge Street and Crestwood Avenue. He instructed them to file a petition.

11. **CORRESPONDENCE:**

- **Mr. & Mrs. Kevin Chapin:** David Jenkins made the first motion to approve the EDU change from 2 to 1, seconded by Roni Lopez, vote was 7-0.
- **Eugene McCarthy:** David Jenkins suggested Virginia Kehoe correspond back that there will not be any changes in the billing.

David Jenkins asked the DPW to drive around and check out the stop signs and trim the trees away to they are more visible.

EXECUTIVE SESSIONS: **President Carey**

- **Prior-** N/A
- **During-** N/A
- **Subsequent-** N/A

ADJOURN: **President Carey**
Roni Lopez made the first motion to adjourn, seconded by Kathleen Simrell, vote was unanimous.