

**BOROUGH OF CLARKS SUMMIT  
BOROUGH COUNCIL MEETING  
NOVEMBER 4, 2020**

The November Borough's Regular Meeting was conducted on Wednesday, November 4, 2020 at 7:00 P.M. The meeting was held via Zoom, in the County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance via zoom were Ms. Gerrie Carey, Mrs. Kathleen Simrell, Mr. Robert Sheils, Mr. Joshua Mitchell, Mr. David Jenkins, Mr. Harry Kelly, Ms. Roni Lopez, Mayor Herman Johnson, Solicitor Kevin Hayes, Borough Manager Virginia Kehoe, Chief Christopher Yarns, and Junior Council Member Ron Thomas.

**THANK YOU – Shannon Brown and Denise Prowell** **President Carey**

**PUBLIC HEARING – Ordinance 2020-05 Noise** **President Carey**  
**Ordinance 2020-06 Police Pension Fund Service Increment**

**MEDITATION:** The Cub Scouts lead the meeting members with the Pledge of Allegiance. **Mayor Johnson**

**PLEDGE OF ALLEGIANCE:** **Mayor Johnson**

**1. APPROVAL OF AGENDA:**

David Jenkins made the first motion to approve the agenda, seconded by Josh Mitchell, vote was 7-0.

**2. APPROVAL OF MINUTES:**

**President Carey**

- **September 30, 2020 Council Work Session**
- **October 7, 2020 Council Regular Meeting**
- **October 28, 2020 Council Work Session**

David Jenkins made the first motion to approve the minutes, seconded by Harry Kelly, vote was 7-0.

**3. PUBLIC COMMENT & INPUT:**

**President Carey**

**4. POLICE REPORT:**

**Mayor Johnson**

**5. BIDS & QUOTATIONS:**

**President Carey**

- **Manhole Project 2 – motion to award to Pioneer Construction with a bid of \$24,984:** David Jenkins made the first motion to award Pioneer Construction, seconded by Roni Lopez, vote was 7-0.

**6. BOROUGH TREASURER'S REPORT – Not available**

**President Carey**

**Personnel Committee – vote on Virginia Kehoe and Jenn Basalyga Contract:**  
**This is for a 3 year contract.** Kathleen Simrell made the first motion to approve the contract for Jenn Basalyga, seconded by David Jenkins, vote was 7-0. Roni Lopez made the first motion to approve the contract for Virginia Kehoe, seconded by David Jenkins, vote was 7-0.

**Finance Committee – DPW Truck – vote to pay from Capital Reserves:** Roni Lopez made the first motion to approve the payment from the Capital Reserves for the DPW Truck, seconded by Harry Kelly, vote was 7-0.

**Sewer Report:** Jenn Basalyga stated that there are a lot of phone calls coming in. David Jenkins asked about which properties are turned off. Kathleen Simrell asked if the number of letters is high. Ms. Basalyga stated that the number is on the low side because she has not sent out delinquent letters all year due to COVID. Some balances are higher but amount of letters are not. Payment arrangements are printed, highlighted, and sent to the residents. The DPW will post the residents as time goes on informing them of the unpaid bill and the water shutoff possible.

7. **VENDOR PAYMENTS TO BE RATIFIED: - Not Available** **President Carey**

8. **OLD BUSINESS:** **President Carey**

- **Ordinance 2020-04 – Zoning – voting at 12/2 meeting**

9. **NEW BUSINESS:** **President Carey**

- **Ordinance 2020-05 – Noise – voting at 12/2 meeting**
- **Ordinance 2020-06 – Police Pension Fund Service Increment:** David Jenkins made the first motion to approve Ordinance 2020-06, seconded by Roni Lopez, vote was 7-0.
- **November work session on 11/25?:** Council decided to keep the November work session on the calendar. December 30<sup>th</sup> work session was cancelled.
- **Resolution 2020-19 Meter Suspension:** David Jenkins made the first motion to approve Resolution 2020-19, seconded by Bob Sheils, vote was 7-0.
- **Budgets:** Council will vote at the December 2<sup>nd</sup> meeting.
- **Fireworks Ordinance:** Solicitor Hayes stated that this would be a separate ordinance that would be voted on with special restrictions.

10. **SOLICITOR’S REPORT:** **Solicitor Hayes**  
Solicitor Kevin Hayes stated that he was working on the tax ordinances. He is working on zoning issues and the repository sale and the bond issue.

11. **CORRESPONDENCE:**

- **Ron Jaghab:** He has a duplex and is billed for each unit. He is questioning this because there is only one person on each side. He asked council reconsider this. Solicitor Hayes will send a letter to him explaining the sewer

ordinance. Jenn Basalyga stated that if he has 2 separate units, even if no one was in the duplex he would still need to pay for both.

**EXECUTIVE SESSIONS:**

**President Carey**

- **Prior-** N/A
- **During-** N/A
- **Subsequent-** N/A

**ADJOURN:**

**President Carey**

Josh Mitchell made the first motion to adjourn, seconded by Roni Lopez, vote was 7-0.