

**BOROUGH OF CLARKS SUMMIT
COUNTY OF LACKAWANNA
COMMONWEALTH OF PENNSYLVANIA**

FILE OF THE COUNCIL NO. 6 of 2021

AN ORDINANCE

APPROPRIATING FUNDS TO DEFRAY THE EXPENSES OF THE BOROUGH OF CLARKS SUMMIT FOR THE PERIOD COMMENCING ON THE FIRST DAY OF JANUARY, 2022 AND CONTINUING THROUGH DECEMBER 31, 2022, AND AUTHORIZING THE AWARDING OF CONTRACTS FOR SPECIFIED ITEMS, FIXING THE SALARY AND COMPENSATION OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLARKS SUMMIT AND LEVYING TAXES ON ALL REAL PROPERTY AND OCCUPATIONS WITHIN THE BOROUGH OF CLARKS SUMMIT SUBJECT TO TAXATION FOR FISCAL YEAR 2022; AND ESTABLISHING A TAX RATE FOR GENERAL PURPOSES OF TWENTY-NINE AND ONE HALF MILS (29.5) ON EACH DOLLAR OF ASSESSED VALUATION OR THE SUM OF \$29.50 ON EACH ONE THOUSAND DOLLARS (\$1,000.00) OF ASSESSED VALUATION.

WHEREAS, upon completion of the budgetary process on December 1, 2021, the budget for Fiscal Year 2022 was adopted by the Council of the Borough of Clarks Summit ("Council") in accordance with 8 Pa. C.S. §1310. The motion to adopt the budget and to levy taxes in accordance therewith was properly made and seconded and then passed at the meeting of Council on December 1, 2021 pursuant to 8 Pa. C.S. §1310; and

WHEREAS, a copy of the 2022 Budget of the Borough of Clarks Summit ("Borough") is attached hereto as Exhibit "A" and incorporated herein; and

WHEREAS, Council has determined to levy taxes on all real property and occupations within the Borough establishing a tax rate for general purposes in the amount of twenty-nine and one half (29.5) mils on each dollar assessed valuation.

NOW, THEREFORE, it is hereby ordained by Council pursuant to 8 Pa. C.S. § 1310.1 that for purposes of defraying the expenses of the several departments and the purchase and supply of property for the several departments for the Borough for the period commencing on the 1st day of January, 2022 and continuing through December 31, 2022, it is hereby appropriated to the said departments the sums and amounts set forth

in the Budget attached to this Ordinance as Exhibit "A" and the tax structure for the 2022 fiscal year is established such that taxes are levied on all real property and occupations within the Borough at the sum of twenty-nine and one half (29.5) mils on each dollar of assessed valuation on real property in the Borough.

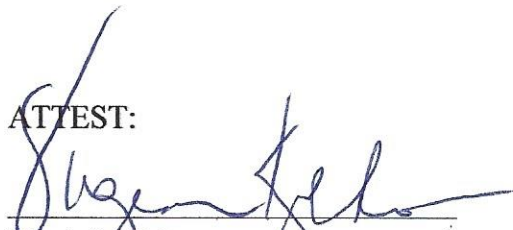
SECTION I. All ordinances or parts of ordinances inconsistent herewith are hereby repealed.


SECTION II. If any section, clause, provision or portion of this Ordinance shall be held invalid or unconstitutional by any court or competent jurisdiction, such decision shall not affect any other section, clause, provision or portion of this Ordinance so long as it remains legally enforceable minus the invalid portion. The Borough reserves the right to amend this Ordinance or any portion thereof from time to time as it shall deem advisable in the best interests of the promotion of the purposes and intent of this Ordinance and the effective administration thereof.


SECTION III. This Ordinance incorporating the budget and tax levy motion of December 1, 2021 will take effect on January 1, 2022.

SECTION IV. This Ordinance is enacted by Council pursuant to the authority granted to it by the Borough Code, 8 Pa. C.S.A. §101, *et seq.*, and any other applicable laws of the Commonwealth of Pennsylvania.

Approved **this 1st day of December, 2021.**

ATTEST:

Virginia Kehoe,
Borough Secretary/Manager


Germaine Carey, President
Clarks Summit Borough Council


Herman Johnson, Mayor
Clarks Summit Borough

Passed by Clarks Summit Borough Council on **this 1st day of December, 2021,**
receiving the affirmative votes of 6 negative votes of 0.

2022 General Fund Budget

2022

Budget *2022 Notes*

Income

301 · Real Property Taxes

301.100 · Real Estate Taxes-Curr. Y 1,350,000.00 \$43,895,586.00 copy 2021 (current assessment)

301.400 · Real Estate Tax-DeInq frc 57,000.00 based on historical ave.

310 · Local Enabling Taxes

310.100 · Real Estate Transfer Tax 120,000.00 based on historical ave.

310.210 · Earned Income Tax - Curr 755,000.00 estimate from berkheimer

310.410 · PA Occup. Privledge Tax

310.510 · PA LST Tax-Current Yr 115,000.00 estimate from berkheimer

321 · Business License & Permits

321.600 · Business License Fee 4,500.00 based on historical ave.

321.610 Peddler's permit 0.00

321.611 · Sign Permit 0.00

321.612 · Shade Tree Permit 0.00

321.613 Parking Meter Permit

321.800 · Cable Franchise 112,200.00 based on historical ave.

321 · Business License & Permits - Other

322 · Non Bus. Licenses/Permits

322.820 · Street Encroach./Opening, 12,000.00 conservative based on history

322 · Non Bus. Licenses/Permits - Other

331 · Fines

331.100 · Magist. Fines/Vehicle Cod 11,000.00 based on historical ave.

331.130 · State Police Fines 2,000.00 based on historical ave.

331.401 · Parking Meter Tickets 8,000.00 based on historical ave.

341.000 · Interest Earnings 0.00

331.120 - Violations of Ordinances 0.00

341.001 · Interest on Checking

341.004 · Dividend Earnings annual average MRM W/C and

341.000 · Interest Earnings - Other 34,718.73 Benecon rebates

342 · Rents & Royalties

342.200 · Senior Center Rental

342.201 · Sewer Office Rental 25,000.00 copy 2021

342.202 Rental of Borough Bldg 100.00

351 · Federal Capital and Oper Grants

351.000 · All Other Federal Grants 254,607.86

ARPA funds - maintained in separate checking account

354 · State Capital & Oper. Grants

354.010 · Performance/Recycling 7,000.00 based on ave tonnage

354.011 · NEPA Grants

354.012 · Shade Tree Commission Grant

354.020 · Public Safety Grants 5,500.00 copy 2021

354.040 · Enforcement -PA Sewer Fac. Act

354.070 · Lackawanna Cty Arts 500.00 copy 2021

354.071 · Bulletin Board Grant

354.072 · Abing. Jt Rec Board Study

354.140 · DCED

354.080 · Abington Library Gaming Funds

354.099 · Other Grants

354 · State Capital & Oper. Grants - Other

355 · State Shared Revenue

355.010 · PURTA Public Utility Tax 4,000.00 based on historical ave.

355.040 · Alcoholic Beverage Licens 2,000.00 based on historical ave.

355.045 Impact Fee From Gas Companies

355.050 · Pension System State (M 52,000.00 based on 2021 numbers

355.060 · Supplemental State Pension Aid

355.070 · Foreign Fire Insurance 30,586.90 copy 2021

gaming grant

358 · Local Gov't Shared Payments

358.001 · Shared Payments - W/C for Fire

358.002 · Shared Payments - W/C Ambulance

358.003 Shared Payments - CG Poli 86,322.00 agreed to in contract

360 · Departmental Charges

360.100 · Look up fees/copy requests

360.200 · Fingerprinting Fee

361.310 · Planning / Subdivision Fee 1,000.00 copy 2021

361.330 · Zoning Hearing Board 700.00 copy 2021

361.340 · Hearing Fees (Other)

361.510 · Sale of Borough Maps

361.540 · Sale of Zoning Ordinance

361.999 · Other

362 · Public Safety

362.100 · Special Police Service 4,000.00 copy 2021

362.110 · Sale of Accident Report 1,500.00 based on historical ave.

362.200 · Tobacco Compliance Program

362.400 · Building/Electrical Permits 20,000.00 based on historical ave.

362.450 · Occupancy Permit

362 · Public Safety - Other

363 · Highway & Streets

363.210 · Parking Meters 40,000.00 based on pre-covid ave.
383.000 · Misc. Revenue

383.000 · Misc. Revenue
387 · Contrib/Donations

47,223.78 Benecon / MRM rebates

387.001 · Contributions to Borough 1,500.00 based on historical ave. + HH Banners
387.002 · Contributions for Sr Ctr
387.003 · Contributions to Shade Tree Com
387.004 · Contributions to Junior Council
387.006 · Contributions - Other
387.007 · Contributions - Police

sales of vehicles to be deposited in
0.00 Capital Reserves

391.100 · Sale from Fixed Assets Di
391.200 · Comp. for Loss of F.A.
393.100 Proceeds of Long-Term Debt

394 · Proceeds of S/T Debt

394.100 · Tax Anticipation Note 300,000.00

395.001 · Refunds Prior Year Expen 61,933.32 ARPA loss reimbursement

Total Income

3,526,892.59

Expense

400.100 · Salaries and Wages

400.110 · Salaries of Elected Official 45,000.00
400.114 · Salary - Treasurer 14,320.80
400.121 · Salary-Mgr/DPW Forem/P 145,049.75
400.130 · Salaries - Full Time Police 260,317.70

400.132 · Wages - Part Time Pol/DF	177,146.02	historically this number is lower
400.140 · Wages - Sec / Clerical / D	346,726.29	
400.141 · Wages - Temporary Help	10,000.00	
400.172 · Unused Vacation Payout//	10,181.17	
400.176 - Unused Personal Time	0.00	
400.177 · Unused Sick Time Payout	7,235.47	
400.183 · Overtime Pay Police	61,000.00	historically this number is higher
400.183 · Overtime Pay DPW	25,000.00	
400.187 · Court Wages	9,000.00	historically this number is higher
400.188 · Wages - Other Misc. Polic	11,000.00	
400.189 · Wage transfer to Sewer	(105,092.84)	
	0.00	
400.152 · Dental Insurance	13,256.06	
400.155 · Vision Care	18,700.00	historically this number is lower
400.156 · Health/Hospital./Major Me	453,779.64	
400.158 · Life Insurance	9,822.08	
400.160 · Pension	55,694.30	
400.161 · FICA	48,115.08	
400.162 · Unemploy. Comp. Insur. (7,125.00	
400.163 · Medicare	16,211.73	
400.169 · Benefits transfer to Sewer	(46,505.24)	
400.191 · Uniform Maintenance Allic	4,025.00	
400.200 · Office Supplies, Small Eq	9,075.00	
400.150 · Empl. Benefits-Subtotal		

400.220 · Operating Supplies

47,800.00 historically this number is higher

400.231 · Fuel-Gasoline
400.232 · Fuel-Diesel
400.238 · Clothing/Uniforms
400.240 · Oper./Office Suppl.
400.242 · Ammunition
400.245 · H/W Supplies-Salt & Cindr
400.300 · Prof. Svcs and Charges
400.308 · Finance Charges
400.309 · Other Prof. Services
400.310 · Legal Services
400.311 · Accounting/Auditing
400.312 · Management Consulting S
400.313 · Engineering and Architect
400.314 · Reimbursable Expenses
400.315 · Medical Services
400.316 · Licenses / Permits / Fees
400.317 · Payroll Service Fee
400.318 · County Tax Collector Fee

12,000.00 historically this number is higher
0.00
8,000.00
0.00
4,500.00
15,000.00
0.00
0.00
3,600.00
44,000.00
13,000.00
0.00
8,000.00
0.00
400.00
16,500.00
3,150.00
0.00

400.319 · Bank Charges
400.320 · Communication - Subtotal
400.321 · Telephone Charges
400.325 · Postage
400.327 · Radio Equip. Maintenance

2,000.00 historically this number is lower
0.00
10,000.00
3,200.00
1,000.00

400.329 · Internet Service

this will change but can be
3,000.00 applied to ARPA

400.331 · Travel Expense	135.00
400.341 · Advertising	8,000.00
400.350 · Insur. & Bonding-Subtotal	0.00
400.351 · Property & Liability Insurar	32,162.00
400.353 · Surety and Bonding	1,377.00

400.354 · Workers Comp.	55,000.00	historically this number is lower
400.360 · Utilities - Subtotal	0.00	
400.361 · Electricity	20,000.00	
400.362 · Gas	8,000.00	
400.363 · Hydrant Service	15,236.22	
400.366 · Water Utility	2,500.00	
400.372 · Rep. & Maint - Other than	110,000.00	
400.373 · Rep. & Maint - Building	42,733.74	
400.374 · Repairs & Maint. - Mach &	16,500.00	
400.375 · Repairs & Maint. - Vehicle	33,000.00	
400.381 · Rent of Land	0.00	

400.384 · Rental of Mach. & Equip.	6,000.00	historically this number is lower
400.400 · Court Costs & Investigatio	0.00	
400.410 · Judgements and Damage	0.00	
400.420 · Dues/Memberships/Subsc	7,127.68	
400.440 · Contracted Svc - Cleaning	4,550.00	
400.441 · Contracted Svc - Bldg Mat	0.00	
400.451 · Contracted Service - Alarm	1,500.00	
400.452 · Contracted Service - Masc	703,000.00	
400.453 · Foreign Fire Casualty	30,586.90	
400.454 · Contracted Fire Service	0.00	

400.455 · Contracted Service - PC F	23,350.00	this will change but can be applied to ARPA
400.459 · Contracted Service-Other	17,720.00	

400.460 · Meetings, Conferences, Trz	6,240.00
400.471 · Debt - Principal	300,000.00
400.472 · Debt - Interest	3,000.00
400.490 · Refund of Prior Year's Res	0.00
400.491 · Transfer to Sewer Fund	0.00
400.492 · Transfer to Capital Fund	0.00
400.493 · Transfer to Debt Service	0.00
400.500 · Contributions/Goodwill	21,583.20
400.610 · General Construction Con	0.00
400.620 · HVAC Construction Contr	0.00
400.740 · Major Mach. & Equip. Pur	3,500.00
400.750 · Minor Mach. & Equip. Pur	18,500.00
400.800 · Special Events/Projects	0.00
400.900 · Prior Year Expenditures	0.00
400.999 · Payroll Clearing	0.00
Total Expense	3,292,634.73

234,257.86

need surplus
of

after 400.329 and 400.455
234,257.86 expenses removed

notes: