

**BOROUGH OF CLARKS SUMMIT  
BOROUGH COUNCIL MEETING  
DECEMBER 4, 2024**

The December 2024 Borough Meeting was conducted on Wednesday, December 4, 2024, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2<sup>nd</sup> Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Ms. Roni Lopez, Mr. Robert Sheils, Mr. Joshua Mitchell, Mr. Gene Hallinan, Ms. Kathleen Simrell, Borough Manager Ms. Virginia Kehoe, Solicitor Andrew Krowiak, Police Chief Chris Yarns, and Junior Councilperson Mr. McVety and Junior Councilperson Ms. Siddiqui were all in attendance. Mr. Steve Guza was absent

**MEDITATION:** **President Carey**

**PLEDGE OF ALLEGIANCE:** **President Carey**

**PUBLIC HEARING:** **President Carey**

**ORDINANCE 2024-04 Millage**

**ORDINANCE 2024-05 Sewer**

**ORDINANCE 2024-06 Fire**

No public comment

**1. APPROVAL OF AGENDA:** **President Carey**

Roni Lopez made the first motion to approve the agenda, seconded by Kathleen Simrell, the vote was 6-0.

**2. APPROVAL OF MINUTES:** **President Carey**

**November 6, 2024 Regular Council Meeting**

**November 20, 2024 Council Work Session**

Gene Hallinan made the first motion to approve the minutes, seconded by Roni Lopez, vote was 6-0.

**3. PUBLIC COMMENT & INPUT:** **President Carey**

A question was asked how to become a Junior Councilmember. Mark Cordelli, Lackawanna County's Director of Community Relations, shared events going on in the area.

**4. POLICE REPORT:** **Mayor Kelly**

Chief Yarns stated that they are looking for part time police officers.

- **New police secretary:** Roni Lopez made the first motion to hire Tiyantha Demming as the police secretary, seconded by Gene Hallinan, the vote was 6-

0. Josh Mitchell asked if they had the budget to have the new secretary while Nicole is still in the office. Ms. Kehoe stated that Nicole needs to teach her the job, then Nicole will be up in the borough office in January 2025. Chief Yarns suggested having Ms. Demming start December 16<sup>th</sup> with training.

- Bob Sheils said the overtime is high that month. Chief Yarns stated that there was extra training this month that needed to get done. Also, he is having trouble getting the part timers to take shifts. Bob Sheils asked the Chief if he heard anything about the Ransom about the police service contract. Chief Yarns stated that they are having an issue with a PEMA bill that they received and they are trying to navigate that. They asked the Chief to wait until that is resolved. Gerrie Carey would like to keep that conversation going.

**5. BIDS & QUOTATIONS: President Carey**

N/A

**6. BOROUGH TREASURER'S REPORT: President Carey**

**NOVEMBER 2024**

Josh Mitchell made the first motion to approve the Treasurer's Report, seconded by Roni Lopez, vote was 6-0.

**7. VENDOR PAYMENTS TO BE RATIFIED: President Carey**

**NOVEMBER 2024**

Roni Lopez made the first motion to pay the bills, seconded by Kathleen Simrell, vote was 6-0.

**8. OLD BUSINESS: President Carey**

- **Adoption of Budgets:** Josh Mitchell made the first motion to adopt the budgets, seconded by Roni Lopez, vote was 6-0.
  - **Ordinance 2024-04 Millage:** Roni Lopez made the first motion to approve the millage, seconded by Gene Hallinan, vote was 6-0.
  - **Ordinance 2024-05 Sewer:** Josh Mitchell made the first motion to approve Ordinance 2023-05, seconded by Kathleen Simrell, vote was 6-0.
  - **Ordinance 2024-06 Fire:** Josh Mitchell made the first motion to approve Ordinance 2024-06, seconded by Gene Hallinan, vote was 6-0.
- It was stated that the budgets were all passed with no tax increase.

**9. NEW BUSINESS: President Carey**

**10. SOLICITORS REPORT**

Solicitor Krowiak stated that he was working with Virginia on getting reimbursed for the damage that was caused on Grove Street. The company is giving us a hard time

concerning the reimbursement with the total value that was paid. This was an accident with a tractor trailer.

Bob Sheils asked about the borough's IT situation. Ms. Kehoe stated that things are quiet right now. The company will be changing the server where we will access the Site 2 website. Mr. Mitchell stated that our contract is up in June, we should have on the agenda in March to approve a new vendor. Ms. Kehoe said everything has been ok so we will wait until March. Kathleen Simrell thanked council for all of the hard work on the budget.

## **11. CORRESPONDENCE:**

### **EXECUTIVE SESSIONS:**

**President Carey**

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|----------------------|------------|
| • <b>Prior-</b>      | <b>N/A</b> |
| • <b>During-</b>     | <b>N/A</b> |
| • <b>Subsequent-</b> | <b>N/A</b> |

### **ADJOURN:**

**President Carey**

Roni Lopez made the motion to adjourn.