

**BOROUGH OF CLARKS SUMMIT
BOROUGH COUNCIL MEETING
JUNE 7, 2023**

The June 7, 2023 Borough Meeting was conducted on Wednesday, June 7, 2023, at 7:00 P.M. The meeting is usually held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Frank Besten, Ms. Roni Lopez, Mr. Robert Sheils, Ms. Kathleen Simrell, Mr. David Jenkins, Mr. Joshua Mitchell, Mayor Harry Kelly, Solicitor Hayes, and Borough Manager Ms. Virginia Kehoe.

MEDITATION:

President Carey

PLEDGE OF ALLEGIANCE:

President Carey

1. APPROVAL OF AGENDA:

President Carey

Roni Lopez made the first motion to approve the agenda, seconded by Frank Besten, vote was 7-0.

2. APPROVAL OF MINUTES:

President Carey

- **March 29, 2023 Work Session**
- **April 5, 2023 Regular Council Meeting**
- **April 26, 2023 Work Session**
- **May 3, 2023 Regular Council Meeting**
- **May 31, 2023 Reconvene**

Josh Mitchell made the first motion to approve the minutes, seconded by Kathleen Simrell, vote was 7-0.

3. PUBLIC COMMENT & INPUT:

President Carey

- **Mark Spatz re: CDBG at Hillside Park:** David Jenkins made the first motion to support the \$90,000 to pave the Senior Center, contingent upon the state approval withing 90 days, seconded by Roni Lopez, vote was 7-0.

4. POLICE REPORT:

Mayor Kelly

5. BIDS & QUOTATIONS:

President Carey

6. BOROUGH TREASURER'S REPORT:

May 2023

President Carey

Josh Mitchell made the first motion to approve the Treasurer's Report, seconded by Roni Lopez, vote was 7-0.

7. VENDOR PAYMENTS TO BE RATIFIED:

May 2023

President Carey

Kathleen Simrell made the first motion to approve the vendor payments, seconded by Roni Lopez, vote was 7-0.

8. OLD BUSINESS:

President Carey

Sewer Report – April & May: Jenn Basalyga discussed the water shutoff notices. Also discussed the Code Enforcement report.

CDBG Projects – Hillside Park / First Time Homeowner: Council would like to get more information about this.

Letter of support to state and county reps regarding EMS issue: Council agreed to send a letter to the representatives at LNG asking them to find ways to help the volunteer fire company. Dave Jenkins made the first motion to give Gerrie Carey permission to sign this letter, seconded by Roni Lopez, vote was 7-0.

9. NEW BUSINESS:

President Carey

2023-05 Resolution – Meter Suspension: Bob Sheils made the first motion to approve the resolution, seconded by David Jenkins, vote was 7-0.

IWDA – Pavement inspections: David Jenkins made the first motion to move forward with inquiring about this, asking question and fact finding, seconded by Bob Sheils, vote was 7-0.

APPI – electric consultant: This is a service with no charge through the PSAB. Bob Sheils made the first motion to authorize Gerrie Carey to sign the utility usage request form to start the process, seconded by Roni Lopez, vote was 7-0.

Josh Mitchell discussed trash fees. Ms. Kehoe stated that the trash fees for the remainder of the year comes to \$118,000 more than was budgeted for. The billing will begin January 2024. Josh Mitchell made the first motion to adjust the 2023 budget so residents will begin paying in January 2024, seconded by David Jenkins, vote was 7-0.

10. SOLICITORS REPORT

Solicitor Hayes stated that she will look into raising the fines in the Quality of Life Ordinance.

11. CORRESPONDENCE:

EXECUTIVE SESSIONS:

President Carey

- **Prior-** May 31, 2023 Contracts
- **During-** N/A
- **Subsequent-** N/A

ADJOURN:

President Carey

Roni Lopez made the first motion to adjourn.