

**BOROUGH OF CLARKS SUMMIT  
BOROUGH COUNCIL MEETING  
AUGUST 5, 2023**

The August 2023 Borough Meeting was conducted on Wednesday, August 5, 2023, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2<sup>nd</sup> Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Frank Besten, Ms. Roni Lopez, Mr. Robert Sheils, Mr. David Jenkins, Mayor Harry Kelly, Solicitor Hayes, and Borough Manager Ms. Virginia Kehoe. Ms. Kathleen Simrell and Mr. Joshua Mitchell were absent.

**MEDITATION:** **President Carey**

**PROCLAMATION: CONNER GRIFFIN** **President Carey**

**PLEDGE OF ALLEGIANCE:** **President Carey**

**1. APPROVAL OF AGENDA:** **President Carey**  
Roni Lopez made the first motion to approve the agenda, seconded by Bob Sheils, vote was 5-0.

**2. APPROVAL OF MINUTES:** **President Carey**  
  
N/A

**3. PUBLIC COMMENT & INPUT:** **President Carey**  
Artie Frank talked about a driver who has an expired registration. Chief Yarns has to see the person driving to do anything. This was discussed.

**4. POLICE REPORT:** **Mayor Kelly**  
  
**Replace guns and holsters:** David Jenkins made the first motion to replace the guns and holsters, seconded by Roni Lopez, vote was 5-0.  
  
**Grant application – new vehicles:** David Jenkins made the first motion to apply for the grant, seconded by Roni Lopez, vote was 5-0.  
  
Chris Yarns and Council discussed Lansdowne Avenue. It would cost \$390 do the traffic study. David Jenkins made the first motion to approve the traffic study, seconded by Roni Lopez, vote was 5-0.

**5. BIDS & QUOTATIONS:** **President Carey**

**6. BOROUGH TREASURER’S REPORT:**  
  
July 2023 **President Carey**

Roni Lopez made the first motion to approve the Treasurer's Report, seconded by Bob Sheils, vote was 5-0.

**7. VENDOR PAYMENTS TO BE RATIFIED:**

**July 2023**

**President Carey**

Roni Lopez made the first motion to pay the bills, seconded by Frank Besten vote was 5-0.

**8. OLD BUSINESS:**

**President Carey**

**Sewer Report – July:** Bob Sheils made the first motion to approve the Sewer Report, seconded by Roni Lopez, vote was 5-0.

**Update on Trash conversion – hire part timer to handle billing:** There were 5 applications and one person who was qualified, declined the offer.

**Response to Mascaro – billing:** Council needs to vote on who will do the billing for the garbage. Council needs more time.

**Stormwater Regionalization – MOU:** Solicitor Hayes should have more information at the next meeting.

**Electricity Contract:** David Jenkins made the first motion to approve APPI electrical supply, seconded by Roni Lopez, vote was 5-0.

**9. NEW BUSINESS:**

**President Carey**

**Personnel committee – office staff:** Ms. Kehoe suggested a possible bonus for Sarah Lodwick and Nicole Kelly. Bob Sheils stated that they cannot give a bonus for only 2 people. Mr. Sheils suggested waiting until the end of the year. Mr. Besten also stated that the office people did step up. Roni Lopez made the first motion to give Sarah Lodwick, Nicole Kelly and Virginia Kehoe a \$100 bonus for all of the extra work with Jenn Basalyga's absence, vote was 4-1, with Bob Sheils voting no.

**Street Light on Sheridan:** Residents requested a light put back up on Sheridan Avenue. David Jenkins suggested that when the new residents move in, see if they still need the light. Wait until the end of September, send a letter asking how they feel about the light. Suggestion was to ask the developer Mike Noto.

**10. SOLICITORS REPORT**

**11. CORRESPONDENCE:**

**Anita Nealon:** Lansdowne issue discussed.

**Lackawanna County Recycling Center:** Sponsoring a tire recycling event. Does Council want to participate. They do.

Gerrie Carey stated that a letter was sent from Council to the Times Leader concerning Bed Frieda's. He does an excellent job, supports our borough. This letter will be kept in his file.

David Jenkins discussed the use of the parking permits given to members of the borough as they use the permit to park anywhere. Ms. Kehoe stated that the permit is for around this borough building only. He would like a letter sent to people who have this permit and are using it for parking purposes. Frank Beston disagreed. He will park as close to the borough building to come in for borough business. Ms. Kehoe will send an email to the parking pass holders.

**EXECUTIVE SESSIONS:**

**President Carey**

- **Prior-** N/A
- **During-** N/A
- **Subsequent-** N/A

**ADJOURN:**

**President Carey**

Roni Lopez made the first motion to adjourn.