

**BOROUGH OF CLARKS SUMMIT
BOROUGH COUNCIL MEETING
NOVEMBER 1, 2023**

The November 2023 Borough's Special Meeting was conducted on Wednesday, November, 2023, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Ms. Roni Lopez, Ms. Kathleen Simrell, Mr. David Jenkins, Mr. Joshua Mitchell (on telephone), Mr. Frank Besten, Mr. Robert Sheils, Mayor Harry Kelly (via zoom,) Solicitor Mariclare Hayes, and Borough Manager, Virginia Kehoe..

MEDITATION: **President Carey**

PLEDGE OF ALLEGIANCE: **President Carey**

PUBLIC HEARING ORDINANCE 2023-01 **President Carey**

1. **APPROVAL OF AGENDA:** **President Carey**
Roni Lopez made the first motion to approve the agenda, seconded by Frank Besten, vote was 7-0.

2. **APPROVAL OF MINUTES:** **President Carey**

N/A

3. **PUBLIC COMMENT & INPUT:** **President Carey**

4. **POLICE REPORT:** **Mayor Kelly**
Frank Besten made the first motion to move ahead with the Civil Service, seconded by Roni Lopez, vote was 7-0.

5. **BIDS & QUOTATIONS:** **President Carey**

Emergency repair of Center Street – Stafursky Paving - \$35,275.00
Emergency repair of Grandview Street – Stafursky Paving - \$34,507.50
David Jenkins made the first motion to approve the two expenditures for emergency repairs, Bob Sheils seconded the motion. Gerrie Carey asked if the borough has this money for these projects. Ms. Kehoe stated that this has to get done and the cash is available. This will probably affect what's carried over next year in the sewer fund. We may be reimbursed with relief money. Vote was 7-0.

6. **BOROUGH TREASURER'S REPORT:**

OCTOBER 2023 **President Carey**

Roni Lopez made the first motion to approve the Treasurer's Report, seconded by Kathleen Simrell, vote was 7-0.

7. VENDOR PAYMENTS TO BE RATIFIED:

OCTOBER 2023

Frank Besten made the first motion to approve the bills to be paid, seconded by Roni Lopez, vote was 7-0.

8. OLD BUSINESS:

President Carey

Sewer Report – OCTOBER: Jenn Basalyga commented that payments are steadily coming in. Delinquent letters will be going out at the end of December.

Ordinance 2023-01 – Lansdowne: Ms. Kehoe stated that the Lansdowne ordinance has been advertised. Lansdowne was never permitted because of how old it is. Penndot cannot permit a sign to be put up on a road that hasn't been permitted. The borough was given permission to move forward with this because we are talking about a safety issue. Penndot does not approve of the limited hours. They will approve a sign that shows no left turn 24/7. Chief Yarns is concerned with the traffic being an issue on different roads after the no left turn sign on Lansdowne. The needs to be an engineer study. We will ask the engineers if they can get a study done before next month. Given the safety issue that has been discussed, would the borough be liable if something happened. David Jenkins made the first motion to readvertise with the amended ordinance to reflect the "no left turn," they will table this until the next vote. This has been in the newspaper as it was advertised for a vote. There also have been articles in the paper. Bob Sheils stated that they gone from discussing a few hours of a no left turn to a permanent no left turn. He doesn't think it is legal to vote on it tonight. He want's to put the notice in the newspaper, that let's the residents be able to comment on the change. He also thinks letters should be sent to the residents on Lansdowne. Mr. Sheils stated that they work for the people. Roni Lopez stated that sometimes safety isn't popular. Council would be preventing accidents from occurring and unfortunately it may be a slight inconvenience, but she would rather stand with that option, than waiting on peoples opinions, and not fixing a safety issue. Kathleen does not agree with Bob Sheils, with sending letters to Lansdowne residents, Roni Lopez also agreed with Kathleen Simrell. Roni Lopez - seconded David Jenkins' motion. The vote was 7-0.

Update on Trash conversion ordinance: Virginia Kehoe stated that Nicole Kelly and Sarah Lodwick have done an excellent job. All of the accounts have been entered. They are sampling and setting up reports. They generated the customer list and letter. Council discussed the process for residents who do not pay their bill.

9. NEW BUSINESS:

President Carey

- **Civil Service Exam**
- **Resolution 2023-07 CDBG Application:** David Jenkins made the first motion to authorize how the money is being allocated, seconded by Roni Lopez, vote was 7-0.

- **Resolution 2023-08 Meter Suspension:** David Jenkins made the first motion to approve Resolution 2023-08, seconded by Kathleen Simrell, vote was 7-0.
- **2024 budgets:** Bob Sheils made the first motion to advertise the budget, seconded by David Jenkins, vote was 7-0.
- **Ordinance 2023-02 Trash Ordinance:** Bob Sheils made the first motion to advertise the Trash Ordinance with changes discussed that evening, seconded by David Jenkins, vote was 7-0.
- **Ordinance 2023-03 Pave Cut Ordinance:** n/a
- **Ordinance 2023-04 Quality of Life Ordinance:** David Jenkins made the first motion to move forward with this ordinance, to advertise with changes discussed, seconded by Roni Lopez, vote was 7-0.
- **Ordinance 2023-05 Millage:** David Jenkins made the first motion to approve the ordinance, seconded by Kathleen Simrell, vote was 7-0.
- **Ordinance 2023-06 Sewer:** David Jenkins made the first motion to approve the ordinance, seconded by Kathleen Simrell, vote was 7-0.
- **Ordinance 2023-07 Fire:** David Jenkins made the first motion to approve the ordinance, seconded by Kathleen Simrell, vote was 7-0.

10. SOLICITORS REPORT

Stormwater Regionalization – MOU: Bob Sheils stated that for the Memorandum of Understanding between the borough of Clarks Summit and the City of Scranton, subject to the change, noticed by Councilman Jenkins, he makes a motion to approve it, David Jenkins seconded the motion, vote was 7-0.

Quality of Life

Impervious surface: Ms. Kehoe has provided information for Solicitor Hayes to look at for this ordinance.

Pa 1 Call ordinance

11. CORRESPONDENCE:

J.P. Mascaro party and ACOG meeting discussed.

EXECUTIVE SESSIONS:

President Carey

- **Prior-** N/A
- **During-** N/A
- **Subsequent-** N/A

ADJOURN:

President Carey

Roni Lopez made the first motion to adjourn, seconded by David Jenkins, vote was 7-0.