

**BOROUGH COUNCIL SPECIAL MEETING  
MARCH 26, 2025  
7:00 PM**

The March 2025 Borough Meeting was on Wednesday, March 26, 2025, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Ms. Roni Lopez, Mr. Bob Sheils, Ms. Kathleen Simrell, Gene Hallinan, Borough Manager Ms. Jenn Basalyga, Solicitor Andrew Krowiak, Mayor Harry Kelly, Junior Council people Mr. McVety and Ms. Siddiqui. Mr. Joshua Mitchell and Mr. Steve Guza were absent.

**PUBLIC HEARING: 423 CENTER STREET:** Solicitor Krowiak opened the meeting with the continuation of the public hearing. The borough manager mailed letters to neighboring residents with details of the public hearing. The public and the applicant testified and answered questions proposed from council. The stenographer was present at the meeting and transcripts are available.

Council went into Executive Session.

Council returned from Executive Session.

- The applicant's use of the property shall comport with the evidence that was submitted by the applicant and the applicant's representations to this board during the past two hearings.
- The applicant shall file the appropriate applications and requests if they seek any additional expansions of the use of the property described by the evidence submitted and the representations to Council.
- The applicant shall operate the Conditional Use and conduct all activities at the property in accordance with all applicable state, federal, local laws and ordinances.
- The applicant shall comply with all requirements of the Clarks Summit Borough Zoning Ordinance and Subdivision and Land Development of the Clarks Summit Borough..
- The applicant shall seek and receive all the necessary approvals from the borough regarding the subdivision and land development ordinance of the borough and apply with all those applicable laws.
- The applicant shall complete a traffic study to address the concerns of the residents as testified at the hearing.

Rollcall vote was taken: Bob Sheils approved with conditions, Gerrie Carey approved with conditions, Kathleen Simrell approved with conditions, Roni Lopez approved with conditions, Gene Hallinan approved with conditions, vote was 5-0 approved with conditions.

**PROCLAMATION FOR BEN FREIDA:** Gerrie Carey read the Proclamation for Ben Freida.

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| <b>1. WORKSESSION:</b>    | <b>President Carey</b> |
| <b>2. PUBLIC COMMENT:</b> | <b>President Carey</b> |
| <b>3. DISCUSSION:</b>     | <b>President Carey</b> |

- Change IT provider-MBC: Ms. Basalyga discussed the proposal for MBC to replace Site 2 to service the office computers and have icloud backup. Bob Sheils asked if MBC is familiar with the ACH and our banking online system. Ms. Basalyga ensured council that MBC is familiar with the online systems and also spoke in depth to Chief Yarns regarding the police needs. Drew Krowiak will check when existing contract expires and will get back to council in regards to a vote.
- 2025 Council Committees: Vacancies on the committees were filled.
- Resolution 2025-02- Comcast Franchise Renewal – Borough gets a 5% rebate which comes to \$100,000 a year. Gerrie Carey will need to sign the Resolution at the next meeting.
- Carol Drive Gazebo: Bob Sheils spoke to an Eagle Scout to find interest in taking on this project.
- Clock Tower – Rotary Club – Bob Sheils – Decker letter: Bob Sheils spoke with Mr. Decker regarding a long-term lease on the clock tower property. Ms. Basalyga is still waiting on the cost to fix the clock tower.
- CDBG money – Expires 9-25-2025: Ms. Lopez asked if council can do a general vote to allocate all CDGB monies to apply to the Senior Center. Mr. Krowiak stated it needs to be a specific project with applications submitted. Ms. Basalyga mentioned putting monies into housing/rehab into the homes for qualifying seniors. She will speak with Joe Rovinsky at CDGB to get more information and see if that is possible.
- Building Usage – POA Meeting: Ms. Basalyga mentioned the guidelines to have approval of using the council chambers. Council did not have to vote.
- Brian Ross Complaint: Ms. Basalyga forwarded correspondence from Mr. Ross to council. No action was taken.
- Police Ticket Price Adjustment: Ms. Basalyga forwarded Chief Yarns' email suggesting raising the price of police tickets. Council discussed the option and would like to speak to Chief Yarns at the next meeting.

#### **4. REVIEW APRIL 2, 2025 AGENDA**

#### **5. ADJOURN: Council adjourned the meeting. President Carey**

Gerrie Carey mentioned complaints about light being out on Winola and Noble Road. Ms. Carey received an email saying that the light is now working.