

BOROUGH COUNCIL SPECIAL MEETING
July 30, 2025
7:00 PM

The July 2025 Borough Meeting was conducted on Wednesday, July 30, 2025, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Gene Hallinan, Ms. Roni Lopez at 7:04, Mr. Robert Sheils, Solicitor Andrew Krowiak, Mayor Harry Kelly and Ms. Jenn Basalyga, Borough Manager. Kathleen Simrell, Joshua Mitchell, and Steve Guza were absent.

1. WORKSESSION: President Carey

2. PUBLIC COMMENT: President Carey

3. DISCUSSION: President Carey

- Paving Bid Opening: Borough Manager Jenn Basalyga opened up paving bids. Pennsy Supply, \$376,670 was the lowest bid. We budgeted \$400,000 had to spend some of that money for paving and sidewalks on Noble Road which cost approximately \$20,000. This will be voted on next week. The \$376,670 is the price for the revised paving bid. The engineer will review the bid to make sure it is a qualified bid.
- Vosburg Stowmwater Bid Opening: Jenn Basalyga opened up the bids. The lowest bid was from T. Brennan for \$59,550. The engineers will review it to make sure it is a qualified bid. Council will vote next week.
- Trash Delinquent Collection: Solicitor Drew Krowiak drafted a collection letter for us to send to all delinquent trash accounts. Council can discuss further collection options in the future. Discussed Portnoff Collection company, a third-party debt collection.
- SAPA Committee: Jenn Basalyga explained it's been 5 years since the beginning of the SAPA committee. We will need one representative and one alternate. I will send an email to the ZHB and Planning Commission to see if anyone is interested in heading up the committee.
- Mr. Yarmey Correspondence: Jenn Basalyga forwarded the letter from Mr. Yarmey. He was very upset after being posted with a water shut off note.
- New Part Time Police Officer: The Personnel Committee interviewed the candidate, and they felt he is an excellent candidate for a part time police officer.

The Rotary Club is in the planning stages with the clock tower on the Decker property. There seems to be no paper trail showing ownership

besides Mr. Decker. The borough does continue to maintain the property. Our DPW mows the grass and shovels the sidewalks every year. We have an electrical box, and the 911 memorial is also located at the clock tower site. The clock is not fixable. Does the Rotary Club have an interest in replacing the clock? Solicitor Krowiak stated we are in a gray area as we have maintained this area but do not own it or have an easement. We need to find out the ownership of the clock tower.

Gerrie Carey discussed an irrigation system to help the Rotary Club with watering the plants. It is not feasible for the borough at this time.

4. REVIEW AUGUST 4, 2025 AGENDA

5. ADJOURN:

President Carey