

**BOROUGH OF CLARKS SUMMIT  
BOROUGH COUNCIL MEETING  
August 6, 2025**

The August 2025 Borough Meeting was conducted on Wednesday, August 6, 2025, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Ms. Kathleen Simrell, Ms. Roni Lopez, Mr. Robert Sheils, Mr. Steve Guza, Solicitor Andrew Krowiak, Police Chief Chris Yarns, Mayor Harry Kelly and Ms. Jenn Basalyga, Borough Manager. Josh Mitchell and Gene Hallinan were absent.

**MEDITATION:**

**President Carey**

**PLEDGE OF ALLEGIANCE:**

**President Carey**

Mike McLaine and Donald Jones with the VFW presents a check to the police department and fire department.

**1. APPROVAL OF AGENDA:**

**President Carey**

Roni Lopez made the first motion to approve the agenda, seconded by Kathleen Simrell, vote was 5-0.

**2. APPROVAL OF MINUTES:**

**President Carey**

**June 25, 2025 Work Session Meeting:** Roni Lopez made the first motion to approve the minutes, seconded by Steve Guza, vote was 5-0.

**July 2, 2025 Borough Council Meeting:** Roni Lopez made the first motion to approve the minutes, seconded by Kathleen Simrell, vote was 5-0.

**3. PUBLIC COMMENT & INPUT:**

**President Carey**

Janine Port spoke to council about the apartment going into 423 Center Street. She asked questions concerning the property, expressing concerns. The property has been already approved with conditional use by council.

**4. POLICE REPORT:**

**Mayor Kelly**

- **Part Time Police Officer:** Roni Lopez made the first motion to approve of the hiring of Brandon Long as a part time police officer, seconded by Steve Guza, vote was 5-0.
- **A Resolution Establishing Policy RE: Sleeping withing the Clarks Summit Borough Building:** A resolution is not needed yet. We will post no loitering signs first.

**5. BIDS & QUOTATIONS:**

**President Carey**

**6. BOROUGH TREASURER'S REPORT:**

**President Carey**

- **JUNE 2025**
- **JULY 2025**

Roni Lopez made the first motion to approve the treasurer's reports, seconded by Kathleen Simrell, vote was 5-0.

**7. VENDOR PAYMENTS TO BE RATIFIED:**

- **JULY 2025:** Roni Lopez made the first motion to pay the bills, seconded by Kathleen Simrell, vote was 5-0.

**8. OLD BUSINESS:**

**President Carey**

- **Paving Re-Bid Vote:** Bob Sheils made the first motion to award Pennsy Supply the paving bid for 2025 in the amount of \$376,670, seconded by Steve Guza.
- **Vosburg Stormwater Vote:** Bob Sheils made the first motion to award T. Brennan Heavy Equipment the Vosburg stormwater restoration in the amount of \$59,550, seconded by Roni Lopez, vote was 5-0. This funding will come from the Sewerage Capital Reserve Fund.
- **Trash Delinquencies:** Solicitor Drew Krowiak spoke with a representative from Portnoff Law, they sent over a contract to review. It would be a 2 year contract. Solicitor Krowiak stated there is nothing there that would bind the borough to any additional payments, he will take a closer look into the clauses they have. He recommended to put this on the next agenda for a vote if council determines that is the best option. This would be after the delinquent letter is sent out to residents. Portnoff Law asked if the borough was interested in using their services. Possibly the sewer billing could go to them also. The borough will send the delinquent letter and see the response.
- **SAPA Committee:** Jenn Basalyga reached out to the ZHB and Planning Committee. We need a representative.
- **Clock Tower:** Bob Sheils suggested working with the Rotary Club and Mr. Decker to take some action with the clock. It doesn't seem like anyone wants to put any money into it to fix it or renovate it, maybe it should be taken down. Solicitor Drew Krowiak stated that it is ambiguous when it comes to who owns the clock. If something happened with the clock tower, and someone was injured, someone could come after Mr. Decker and the borough in theory. It would be up to the courts to decide. Mr. Sheils suggested our solicitor talk to Mr. Decker and the Rotary Club and come to an agreement or a quick claim or work together to take the clock down. Jenn Basalyga will send the Rotary Club and email addressing the situation asking for assistance with the removal of the clock tower.

**9. NEW BUSINESS:**

**President Carey**

**10. SOLICITORS REPORT**

**11. CORRESPONDENCE:**

**EXECUTIVE SESSIONS:**

**President Carey**

- **Prior-** N/A
- **During-** N/A
- **Subsequent-** N/A

**ADJOURN:**

**President Carey**

Roni Lopez made the motion to adjourn.