

**BOROUGH COUNCIL SPECIAL MEETING**  
**August 27, 2025**  
**7:00 PM**

The August 2025 Borough Meeting was conducted on Wednesday, August 27, 2025, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Gene Hallinan, Joshua Mitchell, Mr. Steve Guza, Ms. Roni Lopez, Mr. Robert Sheils, Solicitor Andrew Krowiak, Mayor Harry Kelly, Ms. Jenn Basalyga, Borough Manager, Jr. Council person Mr. James Mitchell and Jr. Council person Lauren Bartell. Ms. Kathleen Simrell was absent.

**1. WORKSESSION: President Carey**

**2. PUBLIC COMMENT: President Carey**

**3. DISCUSSION: President Carey**

- Trash Delinquent Collection Letter: Jenn Basalyga presented the delinquent letter, drafted by Solicitor Krowiak, to council. This will be mailed out to those residents asap.
- SAPA Committee: John Jeffrey & John Kazista: Council will vote on this next meeting. Both are equally qualified.
- Resolution 2025-06 – Berkheimer: This resolution is a standard form changing the liaison between borough and Berkheimer.
- Clock Tower: Council discussed the safety issue with the clock tower in the borough. Need to look into options. Bob Sheils stated that one wants to repair the clock, possibly the Rotary Club can put up a new clock in the future. Could we move the 911 Memorial to another park? Also, the power box is located on the Decker property. Our Solicitor stated the three issues are the power box, the clock tower and the 911 Memorial. The question is on the ownership.
- Budget review: Ms. Basalyga suggested the Finance Committee meet to go over the 2025 numbers. Bob Sheils said it looks like the borough year to date is \$160 difference. Ms. Basalyga stated that without the audit, it's hard to say.

**4. REVIEW SEPTEMBER 3, 2025 AGENDA**

Josh Mitchell stated he believes Mark Spatz will be at the next meeting to speak about the CDBG monies available.

Solicitor Krowiak stated we received a letter concerning a tax assessment for two properties in the borough. It was signed off by the tax assessment appeals board, the county and the school district. They are asking for the borough's concurrence. This does not need a vote by council.

**5. ADJOURN: President Carey**  
Roni made the motion to adjourn.