

**BOROUGH OF CLARKS SUMMIT
BOROUGH COUNCIL MEETING
June 3, 2026
Reconvene**

The June Borough Meeting was reconvened on Wednesday, June 24, 2026, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Gene Hallinan, Kathleen Simrell, Mr. Josh Mitchell, Ms. Susan Grady, Solicitor Andrew Krowiak, Mayor Harry Kelly, Borough Manager Ms. Jenn Basalyga, Junior Councilperson James Mitchell and Junior Councilperson Lauren Bartell. Mr. Steve Guza and Mr. Robert Sheils were absent.

RECONVENE:

President Carey

1. OLD BUSINESS:

President Carey

- **Civil Service Hiring Full Time Officer:** Josh Mitchell made the first motion to approve the Civil Service List based on the results of the examinations, seconded by Gene Hallinan, vote was 5-0.
Josh Mitchell made the first motion to authorize the Personnel Committee to interview the three candidates and hire the candidate that it recommends contingent upon the passage of the required tests, seconded by Kathleen Simrell, vote was 5-0.

2 EXECUTIVE SESSIONS:

President Carey

- | | |
|---------------------|---------------------------------------|
| • Prior | N/A |
| • During | 6/3/2026 Employment Discussion |
| • Subsequent | N/A |

3. ADJOURN:

President Carey

Josh Mitchell made the motion to adjourn.

**BOROUGH COUNCIL SPECIAL MEETING
June 24, 2026
7:00 PM**

The June Borough Special Meeting was conducted on June 24, 2026, at 7:00 P.M. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Ms. Gerrie Carey, Mr. Gene Hallinan, Kathleen

Simrell, Mr. Josh Mitchell, Ms. Susan Grady, Solicitor Andrew Krowiak, Mayor Harry Kelly, Borough Manager Ms. Jenn Basalyga, Junior Councilperson James Mitchell and Junior Councilperson Lauren Bartell. Mr. Steve Guza and Mr. Robert Sheils were absent.

****Proclamation for James Mitchell and Lauren Bartell:** Gerrie Carey read proclamations to Junior Council members.

1. WORKSESSION:

President Carey

2. PUBLIC COMMENT:

President Carey

Frani Jones, 201 Electric Street discussed the condition at 205 Electric Street. The grass is overgrown and the tree is dead. Solicitor Krowiak stated he would look into the ordinance to see if there is something other than fines that can be done. Solicitor Krowiak drafted a warning letter to the owner of 205 Electric Street. Jenn Basalyga will send that out the next day. The letter does not obligate the borough to do anything; it gives the borough the opportunity to do something. Council would need to discuss the next step if the tree isn't removed after the 15 days. Josh Mitchell stated that council did make a revision to the QOL Ordinance in 2023 by increasing the fines. The borough does need to follow the steps outlined in the ordinance.

DISCUSSION:

President Carey

- **CDBG Resolution & Agreement for \$220,000 Senior Center Project:** Jenn Basalyga stated this will be on the agenda for a vote next week. Josh Mitchell stated there are likely to be 4 different agreements.
- **Letter to 205 Electric Street: Already discussed**
- **Swearing-in K. Yetkowskas-6:30 7/1/26:**
- **Amusement Tax-Bob Sheils:** Solicitor Krowiak stated the Supreme Court has ruled the games of skill that are in these local businesses are technically slot machines. There is ambiguity in how this will be policed and enforced within the state of Pennsylvania moving forward. Josh Michell also stated the argument that the owner of the machine is responsible for the fee not the bar or the patrons seems to follow the logic of tariffs not being borne by consumers.
- **Chris Yarns firearm-Glock 47:** The Police Association are requesting to purchase Chris Yarns' issued sidearm for him as a retirement gift.
- **Chris Yarns Proclamation:** His proclamation will be read at the council meeting.
- **State Street HOP PennDOT Letter from P.C.:** The Planning Commission drafted a letter to send to PennDOT regarding their

opposition to the application for a retail driveway entrance at the intersection of Knapp Road and South State Street. Council would need to approve the letter to be sent.

- **Clock Tower Agreement-Ron Parasole Update:** Solicitor Krowiak stated he spoke with Mr. Parasole about removing the clock tower. He is going to work with Mr. Decker to firm up a date to begin the work.
- **Civil Service-Full Time Officer:** Already Discussed
- **Loader Grant \$130,000:** The borough received a grant to purchase a loader with LSA Stormwater Grant funds. Jenn Basalyga is collecting quotes for the DPW to review. The loader the borough currently owns can be placed on Municibid.

3. REVIEW July 1, 2026 Agenda

4. Adjourn

Josh Mitchell made the motion to adjourn, seconded by Sue Grady, vote was unanimous.